

Dynamic Support Register Operational Flow Chart

Identification of a person on any caseload of partners who has historic (in last 3yrs) and/or current risks of urgent residential admission, or mental health/specialist hospital admission.

Share information about what the DSR is and the benefits (see DSR information leaflets on web page). Do they agree to participate in the process of the DSD Clinical Support Tool discussion?

If a person does not consent, support should not be compromised.

Involve their family, advocates and carers in this discussion if possible.

Once completed, save on case **recording system** for your agency.

Consult and involve the family, advocates and carers in the consent/Best Interest Decision. Ensure all are fully **informed** about the benefits of inclusion the DSR.

If the person does not consent, it is the responsibility of the team around the person to be responsive, dynamic, escalate concerns, consult, and seek advice from DSR representatives.

Once consented or BID made include the record of this on your agency case **recording system**.

RED RAG rated referrals will be alerted to the DSR team & an urgent Meeting by exception will be convened to mobilise multi-agency resources needed to prevent inappropriate admission.

NB: This does not stop a referral to TCP for a **LEAP meeting or C(E)TR** – these are clinical based case discussion & analysis by independent panels.

The DSR should not replace or delay usual crisis responses from all services.

Complete DSD Clinical Support Tool with MDT to support structured clinical judgement about RAG rating for risk of admission **RED, AMBER, GREEN**.

Use **guidance** document to complete DSD on DSR web page.

<https://staffsstokeics.org.uk/our-health-and-care/dynamic-support-register/>

Access 1hr **training** from DSR team by emailing:

dynamicsupportregister@mpft.nhs.uk

Check that the person can **consent** to join the DSR (consent documents are available on DSR web page)

OR

Assess their capacity to share information about their care and support needs and complete Best Interests Decision if needed.

Consent can be withdrawn at any time and data cleansed from the DSR by contacting the DSR team by email.

Lead professional registers for a user account on the digital DSR by accessing the DSR web page and clicking register.

Once registered they will then complete the referral form, a notification will be sent to the DSR Team of this referral.

30 min **training** on teams is available on the digital DSR database by emailing the DSR team.

GREEN RAG rated referrals will be added to the register but not discussed at tracking meetings routinely. They are, however, important referrals as it will aid early awareness should their risks change.

AMBER RAG rated referrals will be alerted to the DSR team & be discussed at the next area DSR tracking meeting to agree resources needed to prevent further escalation in risk.

Service representatives at DSR meeting & lead professionals are responsible for updating the MDT and family.

All actions agreed in DSR meetings will be positively followed up by DSR team.