

## Dynamic Support Register Newsletter

Jun 25

The Dynamic Support Register (DSR) is a platform where professionals can refer people with learning disability and/or autism who are at risk of admission to mental health hospital (adults) or a tier 4 bed (children and young people).

[Staffordshire and Stoke-on-Trent DSR:: Dynamic Support Register](#)

### Responsibilities of referrers

Once you have completed a referral to the DSR, you are responsible for maintaining the person's record on the system. This includes ensuring the following:

- Any changes to address/place of residence are added
- The list of professionals involved in the person's care is accurate and includes contact information for the service user, and/or parent carers and paid carers
- RAG rating (linked to risk of admission) is regularly reviewed and updated as required
- That consent for the person to be on the DSR is renewed annually

In addition, there is an expectation that the case holder adds regular **updates** to the DSR platform prior to the Thursday morning Tracking Meetings. These only need to be brief updates focussed on the current risk of admission and brief details of any recent changes or actions taken forward.

### Helpful information:

RAG ratings need to be regularly reviewed by the case holder. Reviews of RAG ratings should include the service user and family or paid carer (as appropriate).

The RAG rating tool can be found here:

[staffsstokeics.org.uk/~documents/route%3A/download/560/](https://staffsstokeics.org.uk/~documents/route%3A/download/560/)

The rating can be changed up or down as required as much as needed.



If you would like to access training on the DSR, please contact the [dynamicsupportregister@mpft.nhs.uk](mailto:dynamicsupportregister@mpft.nhs.uk) email with the subject "Training" and we will get back to you.

## Frequently Asked Questions

### Adding an update to the DSR platform for your referrals

- Please ensure updates are added on at least a fortnightly basis for those rated amber and monthly for those rated green
- The latest update box can be found on your referral after the demographic information and under the rating level
- These entries only need to be brief. They should summarise current risk of admission and details of any recent changes and progress on any actions required.

### Removal from DSR -

- **Only the DSR Team can remove referrals from the register.** If someone you are working with would like to be removed, please add an update to confirm you have had a conversation with the individual and or a best interest meeting to decide this.
- We do not get alerted when you add an update to the system. So, please also email [dynamicsupportregister@mpft.nhs.uk](mailto:dynamicsupportregister@mpft.nhs.uk) to alert us to look at the record and action the request to remove 😊

### Making changes to RAG ratings re risk of admission -

- It is easy to update and alter the RAG rating regarding risk of admission on the platform
- You can increase or decrease the risk rating easily by clicking the appropriate rating from the drop-down box
- Add a brief entry in the update box to give an overview of why the risk rating has changed
- **Remember** - any changes to RAG ratings should always be discussed (and agreed) with the person and/or their families (as appropriate) rather than made in isolation by a single practitioner.