

Dynamic Support Register Newsletter

Dec 24

Merry Christmas and thank you for your ongoing support of the development of the dynamic support register (DSR) throughout 2024

For those new to the DSR please see the website for information:

[Dynamic Support Register - Staffordshire and Stoke-on-Trent, ICS](#)

As we continue to develop we do have some housekeeping to ask people to consider going into the new year – When you have referred to the DSR if you discharge the person from your services, please let us know so we can transfer the case to the appropriate person taking over as lead. If the person moves, please ensure the address is up to date.

As services become involved or the person stabilises, please bear in mind if this changes the RAG rating, this can be easily changed up and down as required.

If you would like someone from the DSR to come and speak / present to your team and explain more about the DSR please drop an email to our team inbox;

dynamicsupportregister@mpft.nhs.uk

Over the last two years, the number of requests for the DSR Team to organise MbEs has grown considerably. Because of this, we need to ask people who wish to request MbEs to use the following process:

1. Please send request to the shared email in box Dynamicsupportregister@mpft.nhs.uk
2. Subject heading: MbE request
3. In the body of the email please include:
 - full name of individual (we do not have access to any clinical systems)
 - purpose of the meeting
 - who to invite including individual and or parent/carer information.
 - Why a MDT (without the DSR Team) isn't being taken forward

Frequently Asked Questions

Consent

- It is very important that people give their informed consent to be referred onto the DSR. There is lots of information available on our web page: [Dynamic Support Register - Staffordshire and Stoke-on-Trent, ICS](#) and our DSR team are really responsive to any questions people may need to ask



- We are required to ensure that consent is updated annually. We will be reminding people of those whose consent date is nearing and will remove records for those whose consent is significantly overdue
- DSR team will make best efforts to ensure those who do require DSR support continue to do so

Referral Maintenance

- If you have referrals on the DSR, it is necessary to ensure that the demographic details, address and contact details and the information held for those supporting each service user are up to date

Logging On

- Please log on regularly to check which referrals are in your name
- If you have a 'Reporting Account' check that you know how to extract the appropriate report for your potential service users
- If you haven't logged on for a significant period of time, we may be contacting you to ask whether you still need an account
- Please remember to notify us if you are leaving your organisation or changing roles so we can adjust your account accordingly